

SU 643 Team Meeting

August 21, 2017

Meeting Notes

Attendees: Monica Lang, Leslie Schumann, Lis Phillips, Heather Turner, Pam Stubbs, Sheila Casteel, Katie Bresnahan, Makenna Lang, Kelley Cuerva, Deanna Bell, Summer Brooks

Meeting Purpose: Kickoff new Girl Scout Year - 2017/2018 – Review open items, finalize calendar and agenda for Volunteer Meeting September

Meeting notes:

- I. Call Meeting to Order – Meeting called to order by Monica Lang
- II. Roll call/Intros for any new attendees – Kelley Cuerva has agreed to be a Council Delegate for 2017-2018 – Kelley has been assist leader for couple year troop 2154 and in her early adulthood was a Girl Scout Camp Counselor in Oregon. Loves crafts and volunteers at the elementary school as “Art Attack” teacher for Bonsall Elementary. Loves learning Girl Scout songs/games and bringing them to her troop she supports.
- III. Approval of notes from last meeting – Planning Meeting notes approved by team
- IV. Open items
 - a) Open Service Unit Team Roles – *The following individuals volunteered to support team in these roles Treasurer – Tanisha, Registrar – Lis P, Secretary – Summer Frost, Publicity Social Media Coordinator – Makenna Lang, Katie Bresnahan – Assist SUCM, Webmaster – Open request Melissa to continue to support us and IT Admin role.*
 - b) Team Position Reviews – *Monica/Leslie meet with each core team member individually/sign up for position (annual renewals). Handed out copies of position descriptions – **OPEN ACTION item for SUMs to schedule***
 - c) SU Volunteer Monthly Meetings
 - Obtain General Feedback from SU Team – increase volunteer participation and more open/welcome to volunteers
 - Review Proposed structure/agenda - Calling them “Volunteer Meetings,” rather than Leader meetings make sure have a least one member of a troop present each month at volunteer meeting. Open meetings up to all core troop volunteers and those interested in getting more involved in their troops.

- breakout sessions/monthly theme/publishing notes/babysitting –
 - **OPEN ACTION ITEM – Makenna Lang agreed compile a list of monthly volunteer meeting themes and proposed activities/presenters for the SUMs to review and post to SU website.**
 - **OPEN ACTION ITEM: Melissa Curras (webmaster) to create a location on SU website for archiving meeting notes/theme and agendas for SU Volunteer and Team meetings**
 - **OPEN ACTION ITEM: Identify 1 or 2 Cadettes/Seniors interested in watching children at SUM - Katie/Leslie**
- Reaching out to leaders – **OPEN ACTION ITEM: Monica and Leslie to split list of leaders/asst. leaders, other troop volunteers and let them know about upcoming volunteer monthly meetings.**

d) Girl Scout Leadership Experience – Review 5 Outcomes – handed out document

e) Review President's Award Requirements – completed review. Key places we usually miss Troop financials due in May/June and membership numbers. Need to do mini – financial/treasurer training earlier in the year to cover troop finance so not a big lift for troop treasurers at end of year. **ACTION ITEM: add topic to monthly meeting or create a separate training/roundtable – SUM/SU Treasurer**

f) Review Master Calendar – small changes to calendar, dates approved/confirmed, waiting on **ACTION Item: Thinking Day – Katie to follow up with Potter. Leslie will talk to webmaster Melissa about updating website and bringing current to new GS year.**

g) General Updates/Discussion – Reaching out to Fallbrook Women's Club. Monica/Leslie will attend monthly luncheon, building relationship/partnership. Will be presenting to Women's Club 8/29. Perhaps Club will assist us with a place for a new Girl Scout shed. Current shed is falling apart and housed on a members private property. Team member suggested talking to Historical Society to re: Shed.

h) VCC – Finalize logistics for those attending -8/26 – group to wear White Rose in hair or on body to honor Troop 7 100th anniversary. Meet at ride share 7AM or so. Two or 3 cars.

V. Adjournment – Leslie Schumann adjourned the meeting.